

This is from a PADS volunteer manual:

quote:

## **SAFETY AND SECURITY**

Please be aware of the following guidelines to ensure everyone's safety:

### *Professional Boundaries*

Even though volunteers may not consider themselves "professionals" in their PADS ministry, it is important to observe professional behavior. Giving personal information (addresses, phone numbers, etc.) is **PROHIBITED**. Transporting guests should not be done without staff permission and with another adult present.

### *PADS Parking Lot and Outside Areas*

Volunteers park on the upper parking lot, which is well lit, and by the PADS dining room door. Please make sure that you do not double park or park in the designated "NO PARKING" areas marked by signs. Always make sure that you are accompanied by another volunteer or staff when traveling to and from your vehicle. If inappropriate situations occur on the property outside, make sure staff is notified immediately.

### *Panic Buttons*

Panic buttons are used in a **SERIOUS** emergency when **IMMEDIATE** police assistance is needed. These alarms are silent and connect directly to the Aurora Police Department. These buttons are located in the following areas:

- PADS kitchen under the phone
- PADS storeroom behind the door
- Men's sleeping area behind the volunteer desk
- Family Playroom on wall by telephone

### *Blood/Body Fluids*

At any sign of blood or body fluids, please notify staff immediately. Never clean up any fluids without staff knowledge or assistance. Fluid cleanup kits are located in the following areas:

- PADS kitchen above utility sink
- PADS volunteer supply cabinet
- PADS storeroom
- Men's sleeping area under the volunteer desk
- Family Playroom on shelf

These safety and security rules are in place for a reason. How is it that PADS can import homeless into our small community, create safety rules for **ITS** volunteers, yet not issue these same rules of safety to the general public. The public has a right to know how to handle these same dangerous situations, particularly if PADS is bringing them to us.